

BY-LAWS
OF THE FACULTY ASSEMBLY OF THE
COLLEGE OF PERFORMING AND VISUAL ARTS
As voted on and approved by the PVA Faculty Assembly on October 2, 2014

Article I
NAME AND PURPOSE

Section 1.

The name of this organization shall be the Faculty Assembly (the “Faculty Assembly”) of the College of Performing and Visual Arts (“CPVA”) at the University of Northern Colorado (“UNC”).

Section 2.

The purpose of the Faculty Assembly shall be to participate in the shared governance of the CPVA by pursuing such actions as are necessary in fulfillment of the CPVA mission:
[INSERT MISSION STATEMENT]

Article II
RESPONSIBILITIES

Section 1.

The Faculty Assembly shall be responsible for such matters as shall be referred to it by the Faculty Senate of UNC, the Dean of the CPVA, appropriate administrative officers of UNC, or by referral from its membership.

Section 2.

The Faculty Assembly shall be the principal governance body of the CPVA.

Article III
MEMBERSHIP

All full-time faculty of the CPVA shall be members of the Faculty Assembly (which includes, but is not limited to, full voting rights) (“Member”). Part-time faculty who hold at least .50 academic year full-time equivalent instructional and/or research assignments in the CPVA may hold full membership in the faculty assembly if they so choose.

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Article IV
MEETINGS AND VOTING

Section 1.

At least one meeting of the Faculty Assembly shall be held each academic year and shall be convened by the Associate Dean of the CPVA who shall serve as Chair of such meeting; special meetings may be called by the Dean or by twenty-five percent of the Members of the Faculty Assembly.

Section 2.

A quorum shall consist of a simple majority of the Members of the Faculty Assembly. No binding vote shall be taken at any meeting of the Faculty Assembly for which a quorum is not present.

Section 3.

The agenda for any meeting of the Faculty Assembly shall be set by the Dean or such member as the Dean shall appoint and be circulated to the membership at least one week prior to such meeting. Members may request that additional items be added to the agenda if submitted in writing prior to such meeting.

Section 4.

When a meeting of the Faculty Assembly is convened, or any action is taken, the minutes of such meeting shall be filed in the office of the Dean and copies shall be circulated to all members of the Faculty Assembly.

Section 5.

Each Member is entitled to one vote for each matter brought to a vote before the Faculty Assembly. Proxy votes may be counted if submitted in writing to the Dean's office prior to the meeting for which a vote has been scheduled.

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ARTICLE V
COMMITTEES

Section 1.

Standing committees may be established by the Faculty Assembly and will be defined in and governed by the CPVA Rules and Regulations.

Section 2.

Additional committees may be established by the Dean or by a majority vote of the Faculty Assembly as are warranted from time to time.

ARTICLE VI
PARLIAMENTARY AUTHORITY AND GOVERNANCE

Section 1.

The rules contained in the most recent edition of Robert's Rules of Order, Newly Revised shall govern meetings of the Faculty Assembly and all committees created under the authority of these by-laws. Additional special rules of order shall be made available to all Members.

Section 2.

The Faculty Assembly shall be governed by the Rules and Regulations of the CPVA ("Rules and Regulations") as approved and amended from time to time.

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ARTICLE VII
RATIFICATION AND AMENDMENTS

Section 1.

These by-laws were operative upon ratification by the Faculty Assembly on [INSERT DATE], as revised on January 6, 2006, April 4, 2007 and September 10, 2008.

Section 2.

These by-laws shall supersede all previous by-laws operative in the CPVA and are subordinate to the UNC Board Policy Manual and the University Regulations.

Section 3.

These by-laws may be amended at any regular meeting of the Faculty Assembly by a two-thirds vote of the members present and voting, provided that a quorum (as defined in Article IV) has been met and that the amendment has been proposed and provided to Members at least two weeks in advance of the meeting at which such vote will take place.