

Policies for Gray Gym

August 27, 2015

- Scheduling: All Scheduling done through Shelly/Frasier 105
Priority scheduling as follows:
Classes
Main stage Rehearsals
Evening Special Events/Performances
One Act Rehearsals **w/ Faculty Presence Only**
Student Group/Other Rehearsals **w/ Faculty Presence Only**
- Lock up: Gray Hall should remain locked at all times, similar to smart classrooms.
Access is through card swipe at the West side of the building.
The door between the gym and Norton Lobby should remain closed and locked after each class and rehearsal period. Doors may not be propped open at any time other than during scenic load-in or load-out.
- Footwear: No “outside” shoes on the Dance Floors. i.e. Shoes that have been worn through the parking lot, on sidewalks, etc.
Rehearsal shoes and clean street shoes (carried for indoor use only) OK.
- Audio: Audio systems should be powered down after each use.
Instructions on the operation of the audio system will be posted on the racks.
No external items should be placed on the racks or equipment.
- Lighting: General overhead lighting should be used for all classes and rehearsals.
Theatrical lighting system should be reserved for presentations only.
- Furniture: Rehearsal Blocks can be placed on the dance floor. They should be removed and stacked at the end of each class/rehearsal. No other furniture should be brought into the gym for classes or rehearsal purposes. Furniture for main stage productions may be used by special request in production meetings, and only after felt floor pads have been attached to legs or bottom surfaces.
- Sweep and Mop: Dance Floor should be swept with dust broom after each use.
Dance floor should be damp mopped after every rehearsal.
- Storage: Main stage rehearsals and performances current in Norton Theatre are the only productions permitted to store props and set dressing. Any items found in Gray Gym that cannot be identified as such will be removed to the trash nightly.
- Food and drink: Food and drink policies should mirror current STAD policies for classrooms and rehearsals.
- Safety: Exits may not be blocked by anything, including curtains. Exit signs must be visible at all times.
- Piano: The Piano should be covered at all times. Only the musical director or approved accompanist is permitted to play the piano