**Business Meeting**

**Minutes**

**Rocky Mountain Chapter**

**American Musicological Society**

**Arizona State University**

**April 5, 2014**

**1:15 p.m.**

1)    Amy Holbrook called the meeting to order.

2)    Motion to approve the minutes of the 2013 meeting at Northern Arizona University

Amendment was made that Richard Agee’s term as faculty representative to the AMS Council should be 2012-2015, not 2012-2014.

Motion to approve was passed.

3)     Reports

Student representatives Garrett Johnson and Katharyn Benessa reported on the AMS Council meeting in Pittsburgh in November 2013:  a statement on teacher preparation was passed, and it was decided that students may vote in AMS Council meetings.  Johnson and Benessa suggested that the Chapter consider student outreach activities to reach potential new students interested in attending our meetings.  Possibilities include a Facebook group and letters with information to music department chairs at institutions within our Chapter’s region.

Sabine Feisst, who attended the AMS Chapter Officers Meeting in Pittsburgh,     reported that

1. Chapter publication initiatives were discussed:  the pros and cons of online publication of papers presented at Chapter meetings and of short and long abstracts of papers presented at Chapter meetings;
2. Graduate student paper selection procedures, prize competitions for student papers, and student mentoring (workshops for students and career development sessions at Chapter meetings) were also discussed;
3. Questions regarding the AMS funding for Chapters were raised, specifically disappointment about the lack of a funding increase was expressed;  such funding could be used to engage guest keynote speakers.;
4. The last point brought up was the non-profit tax-exempt status of Chapters;  the Executive Director needs to be asked about this matter.

4)     Chapter Representatives

Richard Agee will continue as AMS Council representative until one day before the November 2015 national meeting.  Election of his successor will take place at the Rocky Mountain Chapter meeting in spring 2015.

Katharyn Benessa, University of Northern Colorado, completed her term as student representative.  Melanie Shaffer, University of Colorado, Boulder, was nominated and elected as new student representative for a 2-year term (2014–2015).  Garrett Johnson, Arizona State University, will continue for one more year;  election of his successor will take place at the Rocky Mountain Chapter meeting in spring 2015.

5)    The site of the next meeting, in spring 2015, will be Colorado State University in Fort Collins, probably together (again) with the regional Society for Music Theory and the Society for Ethnomusicology.  The 2016 Chapter meeting will be at the University of Arizona in Tucson.

6)     Carlo Caballero reported on the committee formed in 2013 to revise Section V. B. of the Rocky Mountain Chapter By-Laws governing selection of papers for meetings.

1. Caballero’s committee with a split vote recommended two-year terms for the members of the Chapter Program Committee.  The length of term and the size of the committee were further discussed at the meeting.  It was decided that four members would serve on this committee for a minimum of one year or a maximum of three consecutive years.  The committee should include members from different schools/institutions and also independent scholars, but not anyone affiliated with the institution that hosts the conference.  With four program committee members, at least three members can evaluate each proposal, allowing any member not to participate in the evaluation of a proposal from that member’s institution.  Role of the host institution:  the president and/or secretary would coordinate such efforts as the call for papers, collection and distribution of proposals to the committee, notification of decisions.
2. Letters of recommendation from faculty for student paper proposals.  Caballero’s committee voted to discontinue requiring letters from faculty for all student submissions and with a split vote recommended that letters for undergraduates only or for all but doctoral candidates should be requested.  At the meeting it was decided that faculty letters endorsing proposals from undergraduate and Master’s students should be required, but none for doctoral students.
3. Caballero’s committee voted unanimously to favor papers by presenters from the Rocky Mountain Chapter to those outside the region when evaluations are tied and time and space require.  Discussion at the meeting supported this recommendation.

d)   With a quorum of AMS members present, the procedures discussed in 6a-c above were passed by voice vote.

7) The meeting adjourned, late.